



## RSVP Card Application

The RSVP Vanpool Incentive may be used to get to work by any commuter who becomes a new vanpooler and either lives within Redmond city limits or commutes to a Redmond employer site. RSVP is good for six months, at \$50 per month, for a total of \$300.

### To be completed by Vanpool Participant (please print):

Participant Name : \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Employer Name: \_\_\_\_\_

Work Address/Mail Stop: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Have you ever participated in a vanpool? \_\_\_\_\_

Dates of vanpool participation: \_\_\_\_\_ to \_\_\_\_\_

I certify that I:

- Work for a Redmond company or live within Redmond city limits.
- Have not been in a vanpool in the past 90 days.

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Date

### To be completed by the Vanpool Driver/Bookkeeper:

I certify that this rider meets the requirements below:

- Works at a company in Redmond or lives within Redmond city limits.
- Is a registered member of this vanpool, as of \_\_\_\_\_ (date).

\_\_\_\_\_  
Driver/Bookkeeper Signature

\_\_\_\_\_  
Driver/Bookkeeper Printed Name

Email: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Monthly Fare (per rider) \$ \_\_\_\_\_

Vanpool # \_\_\_\_\_

Vanpool Agency \_\_\_\_\_

### In order to receive your RSVP card:

- Complete and sign this form
- Complete Vanpool Rider Agreement from King County Metro, Community Transit, Pierce Transit, Island Transit or Kitsap Transit.
- Send or FAX both to the address or number below.

R-TRIP Commute Services Representative  
15592 NE 36<sup>th</sup> Street, Suite 100  
Redmond, WA 98052  
FAX: (425) 702-9628 (ATTN: RSVP)

- The RSVP card is not transferable and may only be used to pay new vanpooler fares.
- Only one RSVP card per participant.
- Only new vanpoolers are eligible to receive an RSVP card. New vanpoolers are those who have not participated in a public vanpool program in the past 90 days.
- Requests must be received by the 25<sup>th</sup> of the month in order to receive an RSVP card for the following month.
- If the vanpooler ceases vanpooling prior to the card's expiration date, card must be returned to RSVP Office.
- Fraudulent use of the card or program immediately suspends all payments and obligations of the RSVP program for the participant, and is at the sole discretion of the City of Redmond.
- Participants must be employed by a company within Redmond, with a current Redmond business license, or reside within Redmond city limits.

**Questions? Call us at (425) 702-8001 ext. 202, or email [CSR@GOrtrip.com](mailto:CSR@GOrtrip.com)**